

ANNUAL ORGANIZATIONAL MEETING- July 31, 2025
Meeting
8:00 A.M.

Merritt Academy
59900 Havenridge
New Haven MI 48048
586-749-6000

Oath of Office for Norma Joshua-Lee and Karen Bochatyn

Call To Order

Roll Call

Karen Bochatyn
Michael Broyles
Kiersten Clarkson
Norma Joshua-Lee
Jean Dery

Temporary Chair

Nominate a temporary chairperson

Election of Officers

The president shall call for nominations for the position of President

Motion to nominate Member _____ as
President of the Merritt Academy Board of Directors.

The elected President will continue with the election of Vice President, Secretary, and Treasurer for the 2025-2026 school year.

Motion to nominate Member _____ as **Vice President** of the Merritt Academy Board of Directors

Motion to nominate Member _____ as
Secretary of the Merritt Academy Board of Directors

Motion to nominate Member _____ as
Treasurer of the Merritt Academy Board of Directors

Resolution Indicating the Board will comply with All rules, laws, and Regulations

Motion that Merritt Academy authorized pursuant to the charter application submitted to Saginaw Valley State University will comply with the provisions of Part 6a of the Michigan Code and subject to the provisions of Part 6a will comply with all

other state laws, rules, and regulations applicable to public bodies with federal laws, rules and regulations applicable to public bodies or school districts

Resolution Designating Depositories for Various Funds and Authorized Signatures

Motion designating PNC as the depository of school funds and that the board vice president, treasurer, and accounting firm will on the account

Resolution setting date, Time, and place of Regular Board Meetings And location of official Minutes

Motion that the regular board meeting will be the 4th Thursday of each month at ____ unless otherwise indicated. All Board minutes are available for public inspection in the Academy's Administrative office. The Board will comply with the American's with Disabilities Act in making Board meetings accessible to those needing special accommodations. The Vice Principal will be responsible to post the meeting notices in public view. The official posting locations will be the Academy's message boards.

July 24, 2025	January 22, 2026
August 21, 2025 *	February 26, 2026
September 25, 2025	March 26, 2026
October 23, 2025	April 23, 2026
November 20, 2025 *	May 28, 2026
December 18, 2025 *	June 25, 2026
	July 30, 2026 *

Resolution Designating Electronic Transfer Officer

Motion to designate John Weir as the Academy's Electronic Transfer Officer

Resolution to Bond

Motion to bond the Board Treasurer and Board Vice-President

Resolution to Appoint Chief Administrative Officer

Motion to designate Board President as the Academy's Chief Administrative Officer

Resolution Designating Legal Counsel

Motion to appoint George Butler of Dickerson-Wright as the Board's Legal Counsel.

Resolution Designating Audit Firm

Motion that the Board appoint CBIZ as the auditing firm

Resolution Designating

Motion to designate Greg Lathrop as the Academy's

AHERA Contact

AHERA contact

Resolutions Designating FOIA

Office of Civil Rights, Title VI, Title IX and Section 504 Contact Person

Motion to name Nathan Seiferlein, Principal as Freedom of Information Act, Sexual Harassment, and Title VI, Title IX contact person.

Motion to name Mark Witkowski, Counselor as Section 504 contact person.

Board Compliance Agent Resolution

Motion that Tracy Cohrs, Vice Principal is hereby designated as the Academy's Board correspondence to assure dissemination of notices to the person or persons responsible. All communications should be directed to the school address.

Local Newspaper

Motion that the Macomb Daily is hereby designated as the Academy's local newspaper for the purpose of posting legal notices.

Homeless Children And Youth Liaison

Motion that Elizabeth Oxie, Social Worker is designated as the Academy's local liaison for the Homeless children youth as authorized under Title VII-B

School Resource Officer

Motion that Officer Nicholas Hoffman will be Merritt Academy's school resource officer

Action Items

Resolution to approve all consent resolutions (see above)

Approval of resolution to Approve confirmation of board members

Adjournment

These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.

Upon request to the Academy office, the Academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.